

Nebraska.gov
The Official Website of Nebraska

Online Services User Manual

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1 Introduction

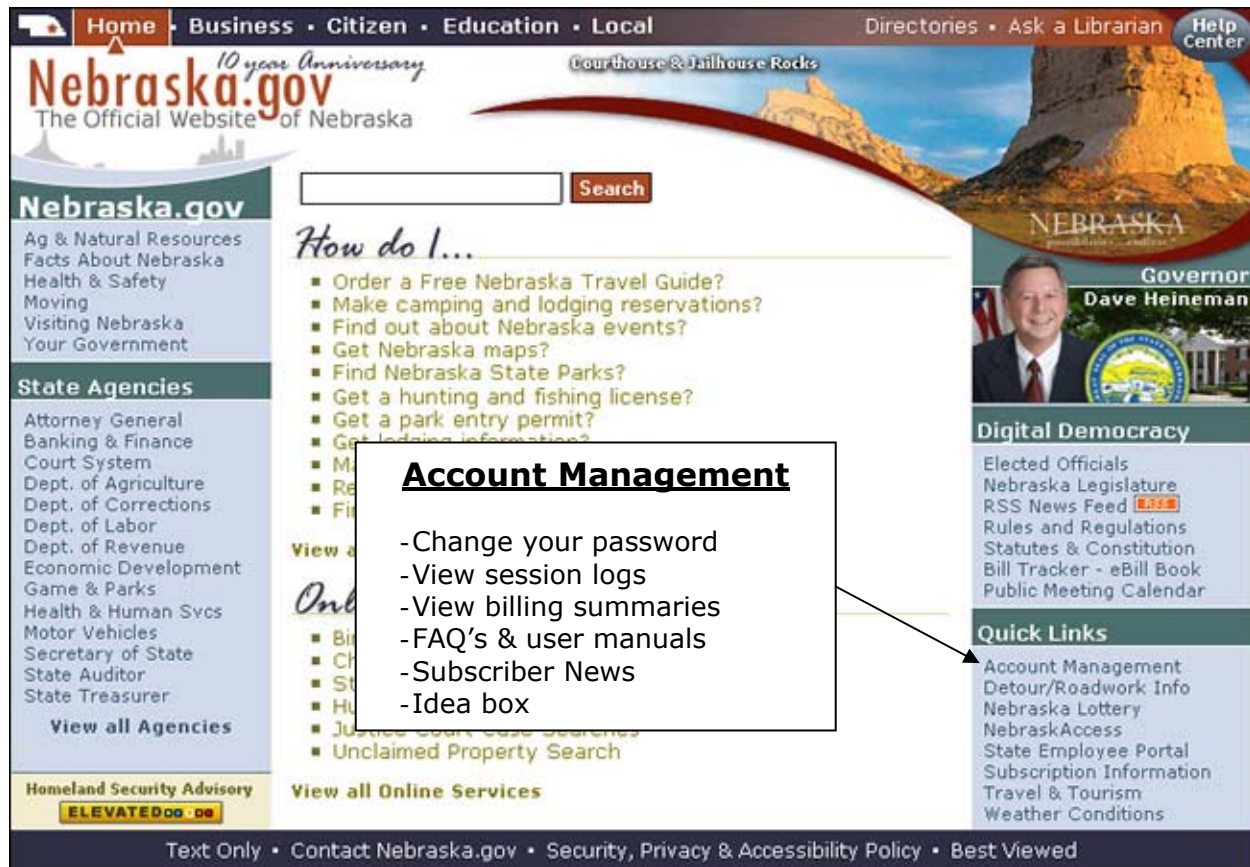
Welcome to Nebraska.gov!

Nebraska.gov provides public Internet access to Nebraska State records and services. The services provided by Nebraska.gov include free services, which anyone with Internet access can use without charge, and Subscription Services, which have an associated fee and are accessible only by Nebraska.gov subscribers.

The free services consist mainly of information that can be displayed simply by selecting the associated item on the menu. The Subscription Services require the entry of a username and password. This manual describes where to find and how to use each of the Nebraska.gov subscription services.

Information on accessing Nebraska.gov is provided in this Users Manual, which should have also been delivered with your username and password. The latest version of the Nebraska.gov Users Manual is always accessible online from the Account Management menu, or you can refer to the following link: <http://www.nebraska.gov/faqs/index.phtml>

2 Account Management



As Nebraska.gov subscriber, the "Account Management" hyperlink provides you various services to help you keep track of your account. The following items can assist you:

1. **Nebraska.gov Subscriber News** – Your source for news, updates and information about Nebraska.gov.
2. **Change your Nebraska.gov Account Password** – This utility allows you to reset your password for the entire Nebraska.gov system. If you have lost your password, you will need to contact Customer Service for assistance.
3. **View Your Session Log** – When you use one of the subscription services provided by Nebraska.gov, such as Drivers' License lookups or UCC searches, we log the data that we send back to you. If you've missed something, forgot to print a copy of what you pulled up, etc., we've got the information right here for you. This information is only available for a brief period.
4. **View Your Billing Summary** – This is a complete list of all the transactions you have made through Nebraska.gov each month. This is most helpful for those customers who choose the charge card or ACH billing options. Simply select the month of transactions you wish to view, enter your account number or username, and a list of the charges will appear. Every time you perform a search on Nebraska.gov, you can enter information in the "Client Name" portion of each search. This information would be most helpful to your accounts payable person as you can indicate an account number, individual or

company name, or any other information that will assist you in determining the reason for the transaction. It may be useful to keep track of the name of your client or some other reference for billing, and will not affect the search in any way.

5. **Frequently Asked Questions and User Manuals** – Have questions about our services? Would you like to better understand how things work around Nebraska.gov? This is the place to go!
6. **Idea Box** – If you have suggestions, comments, or input, we'd like to hear how we can better serve you.



The screenshot shows the Nebraska.gov website interface. At the top, there is a navigation bar with links: Home, Business, Citizen, Education, Local, Directories, Ask a librarian, and Help Center. Below the navigation bar is a banner for the 10-year anniversary of Nebraska.gov, featuring a collage of people. The main content area is titled "Account Management" and includes a search bar. The left sidebar contains a list of links under "Nebraska.gov" and "State Agencies". The main content area has a welcome message and three options: "RSS News Feed", "Change Your NOL Account Password", and "View Your Session Log".

Nebraska.gov 10 year Anniversary
The Official Website of Nebraska

Home • Business • Citizen • Education • Local • Directories • Ask a librarian • Help Center

Search

Account Management

Welcome to the Nebraska.gov account management system. Here we provide various services designed to allow you to keep track of your account, such as viewing your billing statement or finding some help on various issues.

Please choose which option you would like from the listings below.

RSS News Feed
Nebraska.gov's RSS feeds allow you to quickly access information about Nebraska State Government via one, convenient location. News is delivered directly to your computer and is available at your convenience. When you see a headline that interests you, simply click on the link to be taken to the complete story.

Change Your NOL Account Password
This utility allows you to reset your password for the entire Nebraska.gov system. Please note that this is *not* a utility for generating a new password. If you've lost your password, you'll need to contact us.

View Your Session Log
When you use one of the pay services provided by Nebraska.gov, such as Drivers License Lookups or UCC Searches, we log the data that we send back to you. So, if you missed something, or would like another change to print off an old search, don't worry, we've got it right here.

Nebraska.gov
The Official Website of Nebraska

- Ag & Natural Resources
- Facts About Nebraska
- Health & Safety
- Moving
- Visiting Nebraska
- Your Government

State Agencies

- Attorney General
- Banking & Finance
- Court System
- Dept. of Agriculture
- Dept. of Corrections
- Dept. of Labor
- Dept. of Revenue
- Economic Development
- Game & Parks
- Health & Human Svcs
- Motor Vehicles
- Secretary of State
- State Auditor
- State Treasurer

[View all Agencies](#)

3 Beginning Your Searches on Nebraska.gov

All Online Services are located on the Nebraska.gov home page (<http://www.nebraska.gov>).

The screenshot shows the Nebraska.gov homepage. At the top is a navigation bar with links: Home, Business, Citizen, Education, Local, Directories, Ask a Librarian, and Help Center. Below the navigation bar is a banner for the 10th Anniversary of Nebraska.gov. The main content area is divided into several sections. On the left is a sidebar with links to Nebraska.gov, State Agencies, and a View all Agencies link. In the center is a 'How do I...' section with a list of topics and a 'View all "How do I..." Topics' link. To the right of this is a 'Digital Democracy' section featuring Governor Dave Heineman. Below the 'How do I...' section is an 'Online Services' section with a list of services and a 'View all Online Services' link. A callout box labeled 'Step 1' points to the 'View all Online Services' link, stating: 'Step 1 "View All Online Services" allows you to enter the location to begin searches'.

Nebraska.gov
The Official Website of Nebraska

Home • Business • Citizen • Education • Local • Directories • Ask a Librarian • Help Center

10 years Anniversary

Search

How do I...

- Apply for a job with the State of Nebraska?
- Do a corporation or business entity search?
- Do business with the State of Nebraska?
- File a consumer complaint?
- Find Nebraska State Parks?
- Find out what the legal age of majority is?
- Order a Free Nebraska Travel Guide?
- Order a certificate of birth, death, marriage or divorce?
- Search for winning lottery numbers?
- Find information on filing for copyright and/or patent?
- Get my truck permits online?

View all "How do I..." Topics

Online Services

- Birth Certificate Online Order Form
- Child Support Payment Center
- State Employee Search
- Hunting & Fishing Licenses
- Justice Court Case Searches
- Unclaimed Property Search

View all Online Services

State Agencies

- Attorney General
- Banking & Finance
- Court System
- Dept. of Agriculture
- Dept. of Corrections
- Dept. of Labor
- Dept. of Revenue
- Economic Development
- Game & Parks
- Health & Human Svcs
- Motor Vehicles
- Secretary of State
- State Auditor
- State Treasurer

View all Agencies

Homeland Security Advisory
ELEVATED to 00.00

Digital Democracy
Governor Dave Heineman

Detour/Roadwork Info
Nebraska Lottery
NebraskaAccess
State Employee Portal
Subscription Information
Travel & Tourism
Weather Conditions

Text Only • Contact Nebraska.gov • Security, Privacy & Accessibility Policy • Best Viewed

The screenshot shows the Nebraska.gov homepage. At the top is a navigation bar with links: Home, Business, Citizen, Education, Local, Directories, Ask a Librarian, and Help Center. Below the navigation bar is a banner for the 10th Anniversary of Nebraska.gov. The main content area is divided into several sections. On the left is a sidebar with links to Nebraska.gov, State Agencies, and a View all Agencies link. In the center is a 'Business Online Service Categories' section with a list of categories and a 'View all Online Services' link. To the right of this is a 'Digital Democracy' section featuring Governor Dave Heineman. Below the 'Business Online Service Categories' section is an 'Employment' section with a list of services and a 'View all Online Services' link. A callout box labeled 'Step 2' points to the 'View all Online Services' link, stating: 'Step 2 Access the "Subscriber Services" link for the list of services available to you.'

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10 years Anniversary

Search

Business Online Service Categories

Business | Citizen | Local | Alphabetical | By Agency | Subscription

Business Searches

- Abstracts
- Abstracts
- Appraisals
- Awards
- Bid Tables
- Buildings
- Businesses
- Corporations
- Corporate Subscriptions
- Drivers
- EFS
- Financial Industries
- Fire Alarm Inspectors
- Fireworks Operators
- Health Facilities Roster
- Health Licensees
- Insurance Companies

Employment

- 941N Quarterly Withholding Return
- Child Support Payment Center
- Online State Employment Application

Justice Court Cases

- Licensed Architects
- Licensed CPA's & Accounting Firms
- Licensed Engineers
- Liquor Licensees
- Motor Fuels Active Licensees
- Motor Fuels Active Retailers
- Motor Fuels Canceled Licenses
- Natural Resources & GIS
- NDBF Actions & Orders
- NDBF Securities
- Public Accountancy Complaints
- Real Estate Licensees
- State Statutes Search
- Title, Lien & Registration Records
- UCC
- Workers Compensation Court Claims

View all Online Services

State Agencies

- Attorney General
- Banking & Finance
- Court System
- Dept. of Agriculture
- Dept. of Corrections
- Dept. of Labor
- Dept. of Revenue
- Economic Development
- Game & Parks
- Health & Human Svcs
- Motor Vehicles
- Secretary of State
- State Auditor
- State Treasurer

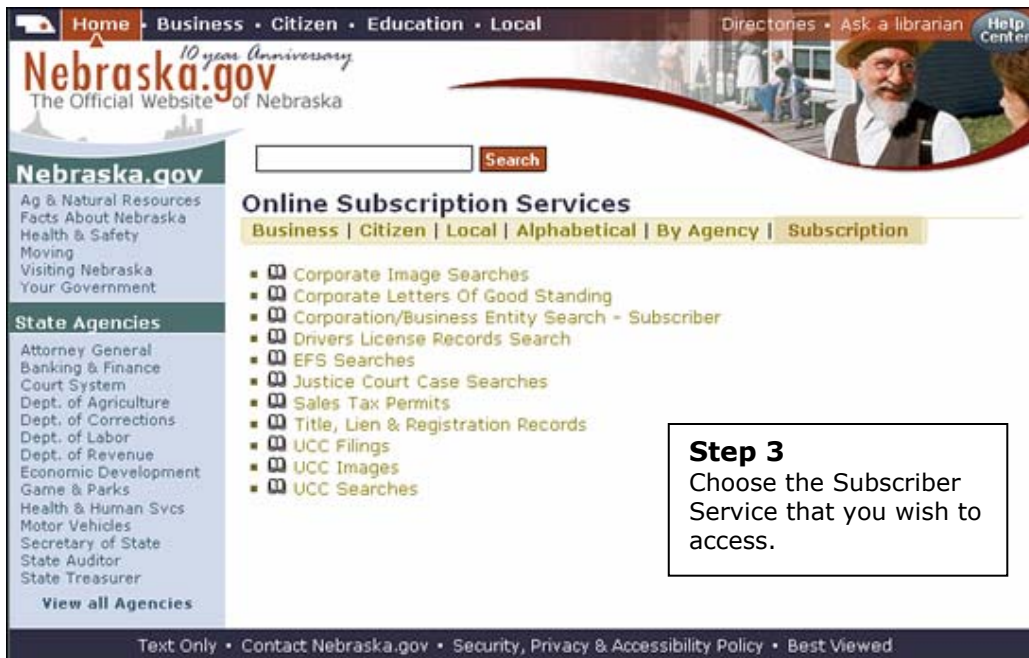
View all Agencies

Homeland Security Advisory
ELEVATED to 00.00

Digital Democracy
Governor Dave Heineman

Detour/Roadwork Info
Nebraska Lottery
NebraskaAccess
State Employee Portal
Subscription Information
Travel & Tourism
Weather Conditions

Text Only • Contact Nebraska.gov • Security, Privacy & Accessibility Policy • Best Viewed



You will be asked to enter your username and password after making your selection. The username and passwords are case sensitive. Be sure to enter the information EXACTLY as was given to you by Nebraska.gov.

If you need assistance logging in, please contact Customer Service at 1-800-747-8177, or in Lincoln, 471-7815.

If you have misplaced your username or password, please fax a note on your company letterhead – stating you authorize Nebraska.gov to call you back with this information. We must have a release in our file to phone back any username and password information via the telephone or any electronic means. Our fax number is 402-471-7817.

4 Transaction Fees for Nebraska.gov

The current list of fees is provided below (Current pricing for these records can be found on the Nebraska.gov web site).

SERVICE	Cost
JUSTICE - Nebraska Trial Courts Case Search System ¹	\$.60
Dept. of Motor Vehicles --- Drivers' License Records	\$ 3.00
Dept. of Motor Vehicles --- Title, Lien & Registration Records	\$1.00
Secretary of State UCC (Uniform Commercial Code) searches ³	\$4.50
Secretary of State UCC (Uniform Commercial Code) filings ³	\$8.00
Secretary of State EFS (Effective Financing Statement) searches ³	\$4.50
Secretary of State Corporation and Business Entity records ²	Free
Secretary of State Corporation Letter of Good Standing	\$6.50
Secretary of State – Images	\$.45/page
Nebraska Department of Revenue Sales Tax Permit Lists (report or data format)	\$5.50

¹ There is an option of a flat \$300.00 fee per month for unlimited record retrievals. The flat monthly fee option will be available only to end-users of records, and will require a separate agreement with Nebraska.gov. This option is offered only after review by the Nebraska State Court Administrator. You can find this agreement at:

http://www.nol.org/justice/JUSTICE_Addendum_One.pdf **

** You must be an existing Nebraska.gov customer to access this form

Agreements received from Nebraska.gov subscribers by the 15th of the month will be made retroactive for that month. Agreements received after the 15th will be made effective on the first day of the following month.

² Effective September 1, 2003

³ Effective September 1, 2004 (enacted by LB 1099)

5 Drivers' License and Vehicle Records

Nebraska.gov provides instant access to drivers' license and vehicle records by accessing directly from the Nebraska Department of Motor Vehicle's computer system. This provides you with the most current available drivers or vehicle records available from DMV. You can access Nebraska drivers' license or vehicle records from the Subscription Services link under the Online Services listing at <http://www.nebraska.gov/egov.phtml>

NOTE: *There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.*

5.1 Nebraska Drivers' License Records Searches (\$3.00 each)

Nebraska.gov allows you to search for and view Nebraska Drivers' License records. Nebraska.gov provides access to the records but is not responsible for the content of the records. If you have a question about a code or field contained within the drivers' license record, please call us and we will help you. If we cannot answer your question, we will refer you to the Department of Motor Vehicles. Our phone number is 1-800-747-8177 or 471-7815 in the Lincoln area.

The following NOTICE screen, required by the Department of Motor Vehicles, appears when you first connect with the DMV service:

Notice

State and federal laws restrict the use, sale, and redisclosure of driver and vehicle record information. Access to driver and vehicle records maintained by the State of Nebraska is conditioned on the user agreeing to abide by all state and federal laws governing driver and vehicle record information.

The personal information contained on the driver or vehicle record(s) you are accessing is protected by the Nebraska Uniform Motor Vehicle Records Disclosure Act (LB635-1997 and LB1317-2000) and may be resold or redisclosed only for uses permitted. You will be prompted to select the permitted use you intend to make of the record(s) accessed.

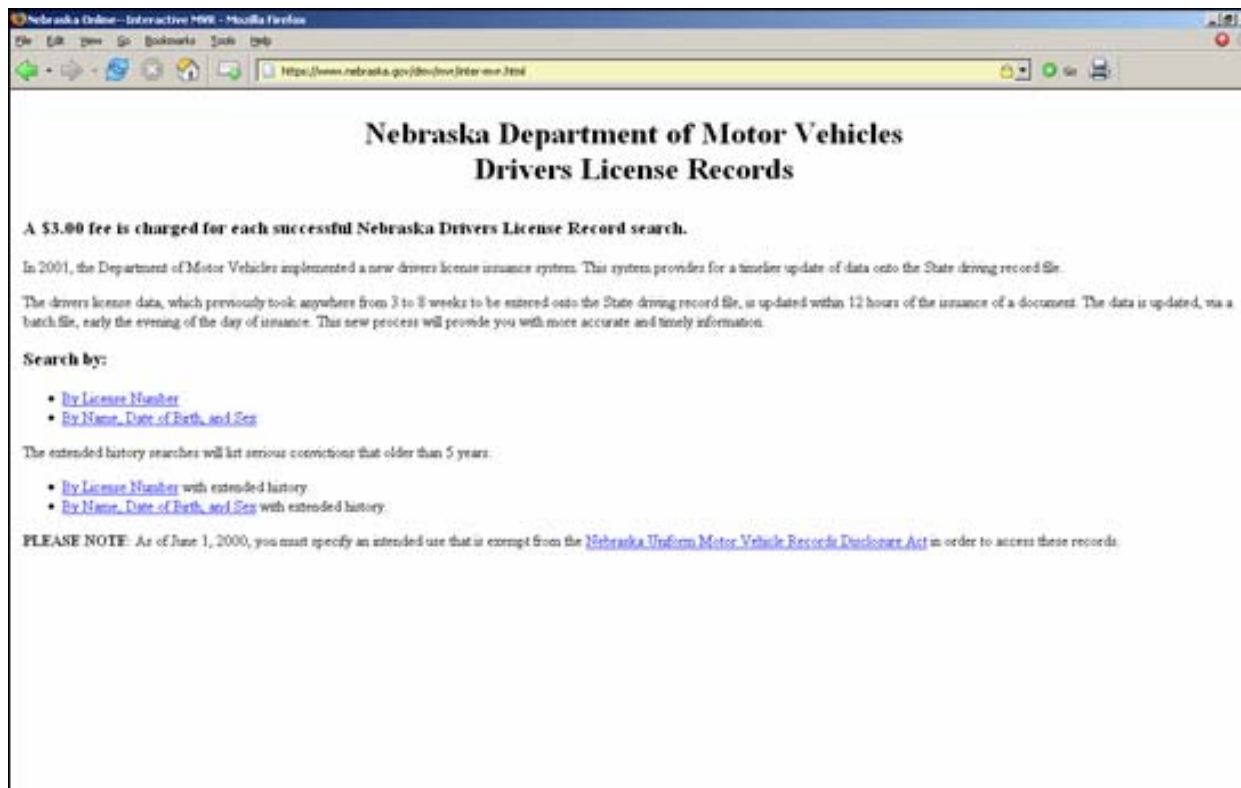
By accessing driver or vehicle records, user agrees to indemnify the State of Nebraska and Nebraska.gov for any claims, losses, causes of action, fines or judgments and all incident expenses arising out of injuries to persons and for loss or damage to property which is proximately caused by the user's access to driver or vehicle records.

Persons or entities disagreeing with these conditions shall not be granted access to any driver records on Nebraska.gov. Persons who still wish to inspect a driver or vehicle record may do so during normal business hours at the office of the Department of Motor Vehicles located at 301 Centennial Mall South, Lincoln, Nebraska.

Effective November 2, 2001 the Department of Motor Vehicles has implemented a new driver's license issuance system. This system provides for a timelier update of data onto the State driving record file.

The drivers license data, which previously took anywhere from 3 to 8 weeks to be entered onto the State driving record file, will be updated within 12 hours of the issuance of a document. The data will be updated, via a batch file, early the evening of the day of issuance. This new process will provide you with more accurate and timely information.

There are two ways to search. If you know the drivers' license number, you can do a direct search for that number. You also can institute a search based upon the last name, first name, and date of birth of the driver.



To begin searching Nebraska drivers' licenses, you must first select "Drivers' License Records Search", which is found on the Online Services listing under the heading "Subscription Services". (<http://www.nebraska.gov/egov.phtml>)

After you select Nebraska Motor Vehicle Records you will see a menu offering:

- Search by License Number
-- OR --
- Search by Name, Date of Birth, and Sex

NOTE: There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.

5.2 Search by Drivers' License Number (\$3.00 each)

Enter the driver's license number exactly as it appears on the license. Enter the number in the field labeled **License Number** and submit the form.

At this point, since you are entering numbers, you may want to fill in the "Optional" box with the name of the individual you are searching. By doing this, the name you entered will appear on the online billing information. If no information is entered in this box, you will only see the person's drivers' license number.

The information you entered will be sent to the DMV database for processing. If the number matches a number on file, a driver's license record will appear. You can, of course, print the document. See your computer's Users Manual for printing instructions.

5.3 Search by Name and Date of Birth (\$3.00 each)

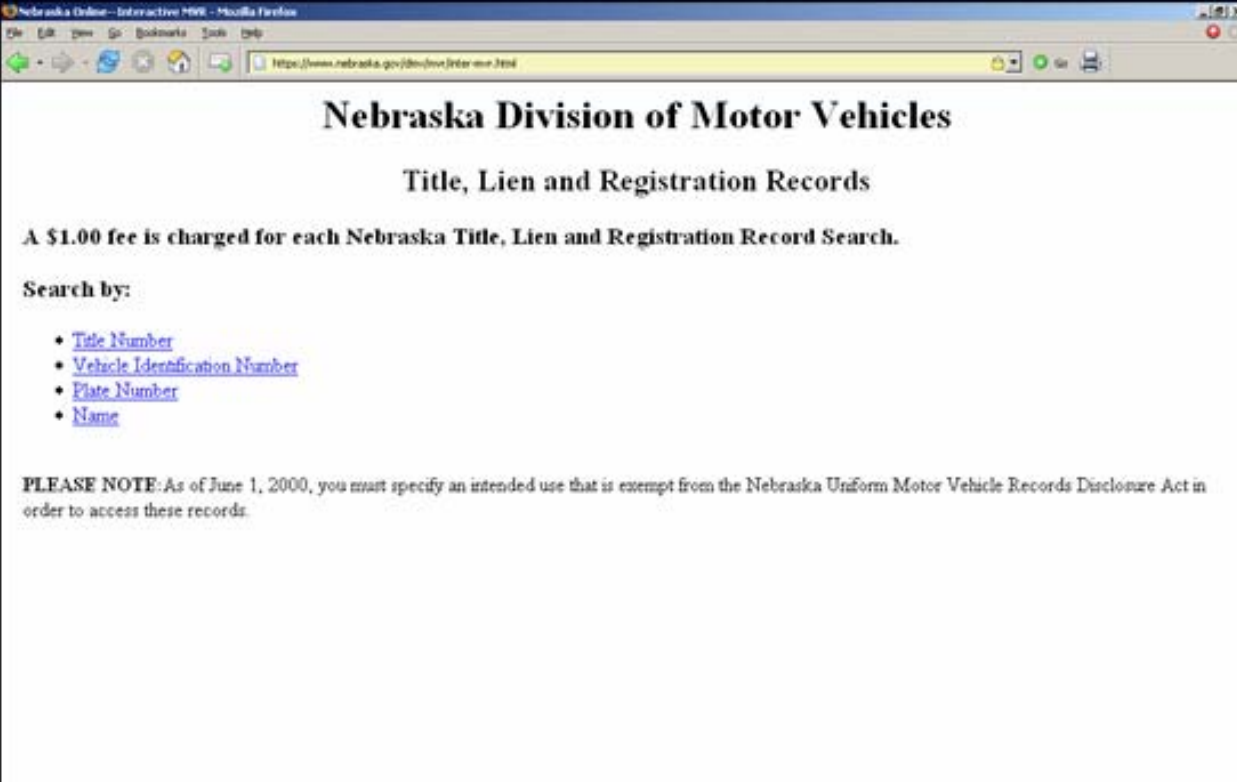
To search by name and date of birth, select Search by Name, Date of Birth, and Sex. Enter the last name, first name, and optional middle initial separated by commas (no spaces or periods are allowed) in the field labeled **Name**. In the field labeled **Date of Birth** enter the date of birth in the form MMDDYYYY where MM is the number of the month, DD is the number of the day, and YYYY is the year. Do not add any slashes or hyphens between MM, DD, and YYYY. You must specify both the name and the date of birth. You may also fill in the optional **Male/Female** field, but you are not required to. Once all of the required information has been filled in, click the "Submit" button.

The information you entered will be sent to the DMV database for processing. If the name and date of birth matches a license on file, a driver's license record will appear.

NOTE: *There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.*

6 Title Lien & Registration Records (TLR) (\$1.00 each)

Nebraska.gov provides instant access to Title, Lien and Registration Records by accessing directly from the Nebraska Division of Motor Vehicle's computer system. This provides you with the most current TLR records available from DMV. You can access Nebraska Title, Lien and Registration Records from the Online Services listing under the heading "Subscription Services". (<http://www.nebraska.gov/egov.phtml>)



The screenshot shows a web browser window with the address bar displaying "https://www.nebraska.gov/division/interior.html". The page title is "Nebraska Division of Motor Vehicles" and the main heading is "Title, Lien and Registration Records". Below the heading, it states "A \$1.00 fee is charged for each Nebraska Title, Lien and Registration Record Search." The "Search by:" section lists four options: "Title Number", "Vehicle Identification Number", "Plate Number", and "Name". A "PLEASE NOTE" section at the bottom states: "As of June 1, 2000, you must specify an intended use that is exempt from the Nebraska Uniform Motor Vehicle Records Disclosure Act in order to access these records."

The following NOTICE screen, required by the Department of Motor Vehicles, appears when you first connect with the DMV service:

Notice

State and federal laws restrict the use, sale, and redisclosure of driver and vehicle record information. Access to driver and vehicle records maintained by the State of Nebraska is conditioned on the user agreeing to abide by all state and federal laws governing driver and vehicle record information.

The personal information contained on the driver or vehicle record(s) you are accessing is protected by the Nebraska Uniform Motor Vehicle Records Disclosure Act (LB635-1997 and LB1317-2000) and may be resold or redisclosed only for uses permitted. You will be prompted to select the permitted use you intend to make of the record(s) accessed.

By accessing driver or vehicle records, user agrees to indemnify the State of Nebraska and Nebraska.gov for any claims, losses, causes of action, fines or judgments and all incident expenses arising out of injuries to persons and for loss or damage to property which is proximately caused by the user's access to driver or vehicle records.

Persons or entities disagreeing with these conditions shall not be granted access to any driver records on Nebraska.gov. Persons who still wish to inspect a driver or vehicle record may do so during normal business hours at the office of the Department of Motor Vehicles located at 301 Centennial Mall South, Lincoln, Nebraska.

6.1 Search by Title Number (\$1.00 each)

Enter the title number exactly as it appears on the vehicle's title. Enter the number in the field labeled **Title Number** and click on the search button.

The information you entered will be sent to the DMV database for processing. If the title number matches a number on file, the TLR record will appear. You can, of course, print the document. See your computer's Users Manual for printing instructions.

NOTE: There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.

6.2 Search by Vehicle Identification Number (VIN) (\$1.00 each)

Enter the vehicle identification number (VIN) as it appears on the vehicle. Enter the number in the field labeled **VIN** and click the search button.

The information you entered will be sent to the DMV database for processing. If the VIN number matches a number on file, the TLR record will appear. You can, of course, print the document. See your computer's Users Manual for printing instructions.

NOTE: There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.

6.3 Search by Plate Number (\$1.00 each)

Enter the plate number of the vehicle you wish to search in the field labeled **Plate Number**. Selection by plate type and series are optional. The plate type can be selected by year of plate style.

The information you entered will be sent to the DMV database for processing. If the plate number matches a number on file, the TLR record will appear. You can, of course, print the document. See your computer's Users Manual for printing instructions.

NOTE: Leading 0's (zeros) are needed only in plates that contain no letters and a single digit county.

Example: 2comm9999 gets entered as 029999.

NOTE: *There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.*

6.4 Search by Name (\$1.00 each)

You will need to select the individual or business field depending on how the vehicle is registered. Enter the name in the field labeled **NAME (Last, First)** or enter the company name and click the search button. **NOTE:** *No spaces between last and first name; use only a comma as a separator).*

The information you entered will be sent to the DMV database for processing. If the name matches a name on file, the TLR record will appear. You can, of course, print the document. See your computer's Users Manual for printing instructions.

Nebraska Online - Interactive DMV - Mozilla Firefox

https://www.nebraska.gov/dmv/online/inter.htm

Title, Lien and Registration Search

Search by Title Number

A \$1.00 fee is charged for each Nebraska Title, Lien and Registration Record Search

PLEASE NOTE: If you are requesting a record for a vehicle that is over 10 years old and the record does not appear, please call the Nebraska Department of Motor Vehicles Help Desk at 402-471-3918. You will need to identify yourself as a Nebraska@ Online user. A microfilm search will be conducted, and if a record is found it will be added to the database the next day. If you continue with the search the \$1.00 fee will be charged whether there is a record found or not. There may be cases where the DMV cannot locate the record at all.

PLEASE NOTE: As of June 1, 2000, you must specify an intended use that is exempt from the Nebraska Uniform Motor Vehicle Records Disclosure Act in order to access these records.

Title Number Search	Example
Title Number: <input type="text"/>	0000216455
REQUIRED Uniform Motor Vehicle Records Disclosure Act: The intended use for this data falls under the following exemption: No previously selected use	Help
OPTIONAL: Client Name or Billing Reference to attach to this search <input type="text"/> (Optional)	Client #565

NOTE: *There is a charge to your Nebraska.gov account for every Department of Motor Vehicle search, regardless if the search was successful.*

7 UCC & EFS Searches from the Secretary of State's Office

Nebraska.gov provides you instant access to Secretary of State information by accessing directly from the Secretary of State's computer system. This provides you with the most current Uniform Commercial Code and Effective Financing Statement records available from the Secretary of State. You can access Secretary of State UCC and EFS services from the Online Services listing under the heading "Subscription Services". (<http://www.nebraska.gov/egov.phtml>)

NOTE: *There is a charge to your Nebraska.gov account for every UCC search, regardless if the search was successful. If the same search is performed within a 15 minute time period, there is no additional charge.*

7.1 Uniform Commercial Code Searches (\$4.50 each)

Nebraska.gov allows you to search Uniform Commercial Code Liens. Nebraska.gov provides access for you to the records, but is not responsible for the content. If you have any questions about any information contained on the UCC record, please call the Secretary of State's Office at (402) 471-4080.

NEW SEARCH RESULTS FORMAT

The Secretary of States Office has revised the method that UCC search results are returned and formatted to online searchers. After receiving a number of comments about the old method in which internet UCC searches were returned (which required each filing identified in a debtor search to be selected and returned separately in order to get detailed information on the filing) significant work has been done to make reviewing search results more efficient and consistent with the way paper requests for search results are provided.

The old system returned all filings with debtor names that matched the search criteria, the searcher then selected the listings one by one to get detailed information on each filing. The new format returns all detailed information on filings with debtor names that match the search criteria, making it available without additional steps for review or printing by the searcher.

We feel this system will be more efficient for our online searchers, and as stated before the new format is more consistent with how we return search results for paper based searches as well as current Uniform Commercial Code search result requirements.

(<http://www.nebraska.gov/ucc/>)

There are two ways to search UCC information. If you know the UCC Financing Statement Document Number, you can do a direct search using that document number. You also can institute a search based upon the name of the debtor.

- Search by UCC Financing Statement Document Number (*No charge*)
- Search by Organization or Individual Name (*this is an exact name search; \$4.50 per search*)

To assist you with the process of UCC searches, and to further answer your questions, please refer to the "Frequently Asked Questions" section (<http://www.nebraska.gov/faqs/index.phtml>)

7.1.1 Search by UCC Financing Statement Document Number (no charge)



To search by UCC Financing Statement Document Number, select **UCC Document Number Search** from the Uniform Commercial Code Search Main Menu.

Document number schemes fall into 2 categories: document numbers assigned prior to July 1, 2001 and document numbers assigned after July 1, 2001. The only difference between these two document numbers is the addition, after July 1, 2001, of a check digit number.

When a document number is entered, the application performs a few preliminary checks. A search is done on the Secretary of State's UCC database to find active liens. If the lien is active, the data is returned to you in the form of a web page.

There are two types of document numbers currently residing in the Secretary of State's system – 10 digit and 11 digit document numbers. The 10 digit is the format used to assign document numbers prior to July 1, 2001 number, while the 11 digit is the format used to assign document numbers after July 1, 2001. The format for the first 10 digits on both is the same, and works as follows:

Value	Example	Description
1-2	County of Filing	99 (Secretary of State), 98 (Nebraska.gov), 1-93 (county prefixes)
3-4	Year of Filing	00 (2000), 96 (1996)
5-10	ID Number	123456, 000012 (**Note the 0 padding on the left)

For the post July 1, 2001 numbers, there are two additional characters added on to the number. A '-' and a number between 0 and 9 (i.e. the Check Digit) will appear as characters 10 and 11.

Examples:

A lien filed at the Secretary of State's office on June 29, 2001 may have the following document number: **9901123456**

While a lien filed at Nebraska.gov on July 2, 2001 would have a document number like: **9801124456-5**

The information you entered will be sent to the Secretary of State's database for processing. If the number matches an active document number on file, the UCC document will appear.

7.1.2 Search by Organization or Individual Name (\$4.50 per search)

The screenshot shows a web browser window titled "Nebraska Online - Interactive MDS - Mozilla Firefox". The address bar shows "https://www.nebraska.gov/bsos/inter.htm". The page features the Nebraska Secretary of State logo and the title "UCC Name Search". Below the title, it says "Please enter your search criteria below" and "Remember to click the Search Type button next to the type of search you are performing, as well as filling in the name of the individual or entity you are searching for." The form has two main sections: "Organization" and "Individual". The "Organization" section has a "Search Type" dropdown set to "Organization" and a text field for "Organization Name". The "Individual" section has a "Search Type" dropdown set to "Individual" and three text fields for "Last Name", "First Name", and "Middle Name". Below these is an "Optional Client for this Search" field. At the bottom are "Submit Search Now" and "Reset" buttons.

Search Type	Organization Name
Organization	

Search Type	Last Name	First Name	Middle Name
Individual			

Optional Client for this Search

Submit Search Now Reset

To search by organization name or individual, select the Search Type, enter the name to search.

The information you entered will be sent to the Secretary of State's database for processing. If the organization or individual name matches any active UCC record on file, a list of debtors will appear. The name search will return a list of "exact match" debtors to the name you typed in. Depending on the name you enter, your search may return a very large list of debtors. If the list returned is too long, fill in more of the name to narrow the search and resubmit the request. **Please note that you will be charged the \$4.50 search fee should you re-submit a search to narrow the results.**

The list of debtors should appear on your screen shortly. Click on "View RA9 Search Results" to display details for all debtors listed.

7.2 UCC Filings (\$8.00 each)

Electronic filing of original financing statements, continuations and terminations are included in the Online Services which are already available to you through your subscription to Nebraska.gov.

In addition to your Nebraska.gov subscription, you must have an Electronic Filing Service Agreement (EFSA) on file with the Nebraska Secretary of State's Office. In the event you have not yet submitted this agreement, the following hyperlink will take you to the form:

<http://www.sos.state.ne.us/UCC/agreement3.pdf>

Complete the EFSA and mail or fax to the Secretary of State's Office. Once Nebraska.gov is notified that your EFSA is approved and on file, you will be notified by Nebraska.gov to proceed with filings.

To file a UCC Financing Statement, simply select Original UCC-1 Financing Statement from the Subscription Services link. The original filing application will require information on debtors and secured parties or assignees where applicable. All information required on the paper form of a UCC filing will be required on the online form.

To assist you with the process of online filings, and to further answer your questions, please refer to the "Frequently Asked Questions" section found at <http://www.nebraska.gov/faqs/index.phtml>

The screenshot shows a web browser window titled "Nebraska Online - Interactive Filing - Mozilla Firefox". The address bar shows the URL "https://www.nebraska.gov/efiling/inter-ucc.html". The main content area is titled "UCC Financing Statement".

1. DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (organization or individual) - do not abbreviate or combine names

☐ Organization's Name

☐ Individual's Last Name First Name Middle Name Suffix

Mailing Address

City State Postal Code Country

Tax ID, SSN, or EIN

The following additional information is only for organizational debtors:

Type of Organization Jurisdiction of Organization Organizational ID #, if any ☐ None

2. ADDITIONAL DEBTOR INFORMATION - insert only one debtor name (organization or individual) - do not abbreviate or combine names

☐ Organization's Name

☐ Individual's Last Name First Name Middle Name Suffix

NOTE: Do not use this application to submit test data. All data processed through the system will be considered "live". If you wish to test UCC filings, please contact the Secretary of State's Office – UCC Division directly.

7.2.1 UCC Amendment Continuations (\$8.00 each) and Terminations (no charge)

At the present time, UCC Amendment Continuation and Termination filings are available for filing online. Select which Amendment type you need to file from the Subscription Services Link. To assist you with the process of online filings, and to further answer your questions, please refer to the "Frequently Asked Questions" section found at: <http://www.nebraska.gov/faqs/index.phtml>

7.3 Effective Financing Statement (EFS) Searches (\$4.50 per search)

There are two ways to search. If you know the original EFS Document Number, you can do a direct search for that record. You also can institute a search based upon the name of the debtor.

- Search by Organization or Individual Name (*this is a soundex search; \$2.50 per search*)
- Search by original EFS Document Number (*No charge*)

To begin searching Effective Financing Statements, you must first select Nebraska Secretary of State EFS Searches, from the Online Services listing under the heading "Subscription Services". (<http://www.nebraska.gov/egov.phtml>)

7.3.1 Search by EFS Organization or Individual Name (\$4.50 per search)

Nebraska Secretary of State

EFS Name Search

Please enter your search criteria below
Remember to click the Search Type button next to the type of search you are performing, as well as filling in the name of the individual or entity you are searching for.

Search Type	Organization Name		
Organization	<input type="text"/>		
Search Type	Last Name	First Name	Middle Name
Individual	<input type="text"/>	<input type="text"/>	<input type="text"/>
Optional Client for this Search			
<input type="text"/>			

You can always refer to the "Frequently Asked Questions" link for assistance when performing EFS name searches. (<https://www.nebraska.gov/sos/ucc/help/efsname.html>)

7.3.2 Search by Original EFS Document Number (no charge)

Nebraska Secretary of State

UCC Lien Number Search

Please enter your search criteria below
If you are unsure of whether to use the check digit in your search, please [check the Help](#) to clarify. This will answer many other questions you may have as well, so if you have not yet read it over, please do so before you continue.

Lien Number			
County Of Filing	2 Digit Year	6 Digit Identifier	Check Digit (post July 1, 2001 filings only)
99	<input type="text"/>	<input type="text"/>	<input type="text"/>
Optional Client for this Search			
<input type="text"/>			

Searching for an original EFS Document Number is very similar to the UCC Financing Statement Document Number search. (See 7.1.1 above) Please refer to important information on the following "Frequently Asked Questions" link:

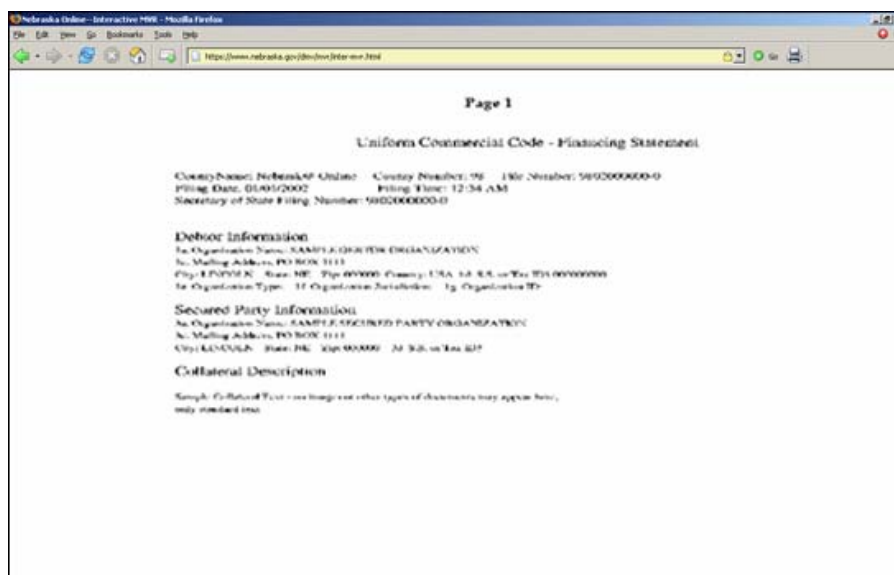
<https://www.nebraska.gov/sos/ucc/help/efsdoc.html>

The information you enter will be sent to the Secretary of State's database for processing. If the number matches an active document number on file, the EFS record will appear.

7.4 UCC/EFS Images (\$.45/page)

Retrieving UCC and EFS images is a service provided so that you have access to copies of the scanned or electronically generated images created every time a UCC or EFS document is filed. This service allows you to view the images online and print them off should you choose to do so.

You are only billed when you select an image for viewing. Once results are received, you are billed \$.45 per image page that is brought back. *Please note:* this charge does not include the first page of your image search results. You are not charged for that page. The number of pages you are requesting is available initially (during the search process), so you should be able to calculate the cost of any image before it is performed.



After you have performed your standard UCC or EFS search, you'll find yourself at the full lien information page. On the page under the Actions header, you'll see a table containing the various actions that have been filed against the original UCC or EFS filing.

Within the Actions table, there is a column for document numbers. This column is a link for image retrieval. To obtain a copy of the image for that action, click on the link, and the image will be loaded for viewing on your screen.

DO NOT begin printing until all pages are fully loaded, or you may lose some or all image data.

NOTE: Documents will print at a higher resolution (readability) than the screen display.

7.4.1 Image Availability

It is possible that an image you are looking for may be unavailable. If the image is not present in the Secretary of State's image database, it is due to one of the following reasons:

- If the 1st two positions of the document number begin with 01 through 93, the document was filed originally with one of the 93 county offices prior to July 1, 1999.
- Documents longer than 15 pages are not available over the Internet due to traffic considerations.
- Recently filed documents will be available for online viewing as soon as the UCC office has completed the scanning & image import process.
- Document status is inactive.

For assistance with UCC/EFS Images, please refer to the following link from the "Frequently Asked Questions" section: <https://www.nebraska.gov/sos/ucc/help/image.html>

8 Corporation & Business Entity Searches - Secretary of State's Office (free)

The screenshot shows a web browser window displaying the Nebraska Secretary of State's website. The page title is "Nebraska Secretary of State" and the main heading is "Corporation and Business Entity Searches". A search bar is visible with a dropdown menu set to "In Good Standing or Active". Below the search bar is a text input field labeled "Corporation / Entity Name" and two buttons: "Perform Search" and "Reset Form". To the left of the search bar, there is a text box stating: "Corporate and business entity searches are now free of charge. Letters of Good Standing are available for \$6.50, and document images are available for \$0.45 per image page. To find out more information go to <https://www.nol.org/corp/help/images.html>. You may access these services through your Nebraska@ Online subscription or pay for the services with your Visa or Mastercard." Below this text box, there is a note: "Unless you are absolutely certain of the exact corporate name, you should always leave off suffixes such as: inc, co, corp, etc." and a "Please Note" section: "Please Note: If you are performing a search with person's full name, such as 'John Smith Inc', you must perform the search with the last name first, as in 'Smith John Inc'." The page also features the Nebraska State Seal and a portrait of John A. Gale, the Secretary of State.

Nebraska.gov's corporation and business entity searches from the Secretary of State's office can be accessed from the Nebraska.gov home page under the Online Services link. The search encompasses the following business entities: domestic corporations, nonprofit corporations, foreign (non-Nebraska) corporations, trade names, service marks, trade marks, domestic limited partnerships, foreign (non-Nebraska) limited partnerships, domestic LLCs, and foreign (non-Nebraska) LLCs (limited liability companies).

8.1 Limitations

The Corporation and Business Entity search returns a list of all entity names that "sound like" the name you typed in. Trying to be too specific in specifying the entity name may cause the search to miss the desired entity. However, being too vague may result in too many potential matches, which will cause the search to fail.

The Corporation and Business Entity database is divided into two parts, "In Good Standing or Active" and "Not in Good Standing or Inactive". Only one part of the database may be searched at a time. Therefore, it may be necessary to search in both sections to determine the current status of an entity.

8.2 Searching for Corporations and Business Entities

Type in the entity name and select the section of the database (in good standing or not in good standing) via the drop-down menu on the form.

Next, select the option "Perform Search". One of four possible results may occur.

- 1. No Matches** --- No corporation or business entities could be found in the database to match the name you entered. This could mean that perhaps you misspelled the name or the name on file at the Secretary of State's office is considerably different than the name you queried and, therefore, was not brought back as a match..
- 2. Too Many Matches** --- The name you specified was not specific enough to limit the number of potential matches to a reasonable number. You should attempt to specify more of the name before trying the search again.
- 3. Lists of Possibilities** --- A list of business entity names are shown which were found to be close to the name you specified. Find the exact corporation or business entity you are looking for on the list and select that item to see the complete record. The list of names is in alphabetical order to aid in looking for a particular name.
- 4. One Complete Record** --- Exactly one entity was found which either matched or was similar to the name you requested. If this is not the correct entity, you may have to go back to the search and change the name to be less specific.

8.3 Letter of Good Standing (\$6.50 each)

After searching for and selecting a particular corporation or business entity record, you may request a letter of good standing by selecting the "Letter of Good Standing" option from the top of the document (**this will be a blue hyperlink**). The letter of good standing is a guarantee that as of the date your request was made, the computer records of the Nebraska Secretary of State reflected that the particular corporation or business entity you selected was in good standing. The letter of good standing is an online document that will be displayed shortly after the request is made, and may then be printed.

8.4 Corporation Images (\$.45/page)

Corporation images are scanned copies of paper filings done at the Secretary of State's Corporation Division office. After you've done your standard Corporation search, you'll find yourself at the information page. By scrolling to the bottom of the page, you'll see a table of the various filings done for this corporation.

Within this table, there is a column for document numbers. This column, you will notice, is a link. To obtain a copy of the image for that action, simply click on the link, and you're done.

DO NOT begin printing until all pages are fully loaded, or you may lose some or all image data.

NOTE: Documents will print at a higher resolution (readability) than the screen display.

A note on image availability

It's important to note that the image you are looking for may be unavailable for one of several reasons:

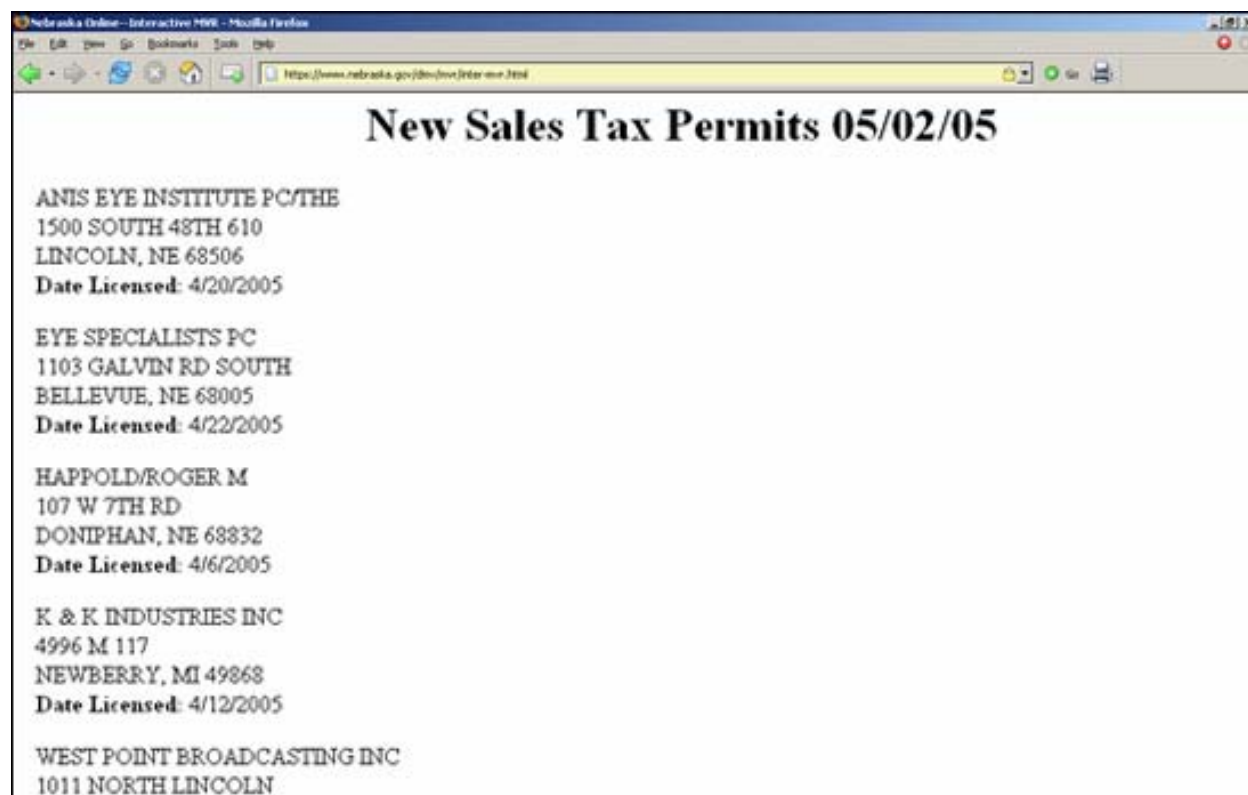
- All documents filed after March 10, 1999 are or soon will be available online. Recently filed documents will be available online as soon as the scanning and import process is completed.
- Documents filed prior to March 10, 1999 will generally **not** be available online, though some documents from the years immediately prior are available.
- Documents longer than 15 pages are not available over the Internet due to system traffic considerations.

Nebraska Department of Revenue

Nebraska.gov provides access to various areas of the Nebraska Department of Revenue, including department of revenue statutes (retrieved by section number or searched by keyword), Nebraska state tax forms (instructions and any schedules included), department newsletters (published approximately quarterly), information guides, and sales and use tax permits. The information is kept current as updates are made available. You can access Nebraska Department of Revenue services from Financial, Legal, and Insurance Industry buttons. The sales and use tax permits are the only premium service you can access this service from the Nebraska.gov home page under the Online Services link. All other services are provided free of charge.

9 Sales and Use Tax Permits (\$5.50)

Lists of recently issued sales tax permits are available and published online. The lists contain the name and address of each company a sales tax permit was issued to and the date the permit was issued. The menu will show each sales tax permit list that is available, by date. Simply select the one you wish to view. The lists are available in report or data format. Once displayed, you can print the list. Below is an example of information supplied with New Sales Tax Permits:



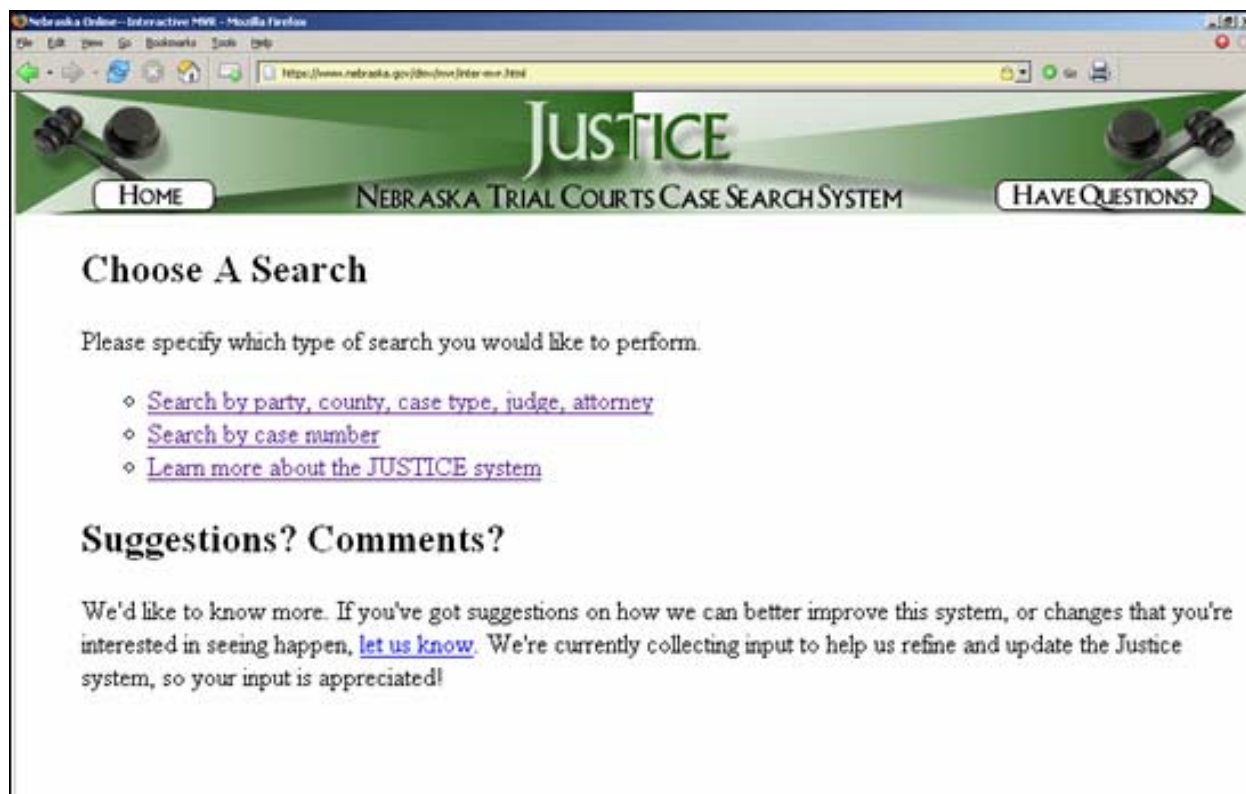
10 JUSTICE – Nebraska Trial Courts Case Search System

(\$.60 per record retrieved)

JUSTICE is an online trial courts case search system that allows you to search for court records. The case search system provides access to cases filed in all 93 of Nebraska's county courts and to all district courts except the Douglas County District Court. It allows you to easily and quickly search through over 4 million case records so that you can find out most anything you'd need to know.

The JUSTICE system can provide you with all the public information about a case, as it's been entered. This information includes, but is not limited to:

- Case Detail, such as the date and outcome of the trial, case type, what the case was about, and who the judge was.
- Party Listing, including the plaintiff and defendant, and often times their associated attorneys as well.
- Court Cost Information, including all fees associated with the case. Payments by and to the Court
- Registrar of Actions, so you can follow everything that's been done with the case up to, during, and after the case, should it have been recorded.



For more information on JUSTICE, please go to our Frequently Asked Questions (<http://www.nebraska.gov/faqs/justice>) or to see a "demo" of the system, visit <http://www.nol.org/demo/justice/>

Please contact us if you have any questions about our services.

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